

LEADER REGISTRATION

with The Northern Ireland Boys' Brigade

01 Fill in the Leader Registration Form



boysbrigadeni.org/leader-info/forms/



<https://bit.ly/BBNILR>

02 Apply for an AccessNI Check



2a Via your Church **OR** 2b Via BBNI

Speak to your Church Designated Officer and commence an AccessNI application.



Follow your Church procedures.



When the AccessNI check is completed you **MUST** send a copy of your AccessNI Certificate to BBNI. Email to: registration@boysbrigadeni.org or share it with BBNI from your AccessNI account.



BBNI cannot accept a Church AccessNI certificate that is older than 6 months

Follow the steps in BBNI guidance 'How to Apply for AccessNI Check' found here: <https://bit.ly/BBNIPolicies>



Create an AccessNI account.



Start your Enhanced Disclosure AccessNI application using the BBNI PIN number.



Complete the ID validation form (contained in the 'How to apply for AccessNI check'). Return via email to:

registration@boysbrigadeni.org with copies of ID documents to BBNI. **Do this promptly!**

Applications cannot be processed without ID validation checks and will be discarded by AccessNI after 90 days.



Captains/Correspondents/Chaplains

ID must be verified and sent to registration@boysbrigadeni.org along with the other forms. We cannot process the AccessNI check without verified ID for each applicant.